



HIPAA Privacy Keys to Success

Education for Health Care Staff, Instructors/Faculty & Students

This is an open book exam. Please place an **X** in the appropriate True or False box for each question. This is to be completed in **black ink. DO NOT COMPLETE IN PENCIL.**

Questions	True	False
1. HIPAA is a Texas state law.		
2. Your FPO at Del Sol is Jovanie Salas. Your FPO at Las Palmas is Monica Perches.		
3. Protected Health Information is otherwise known as PHI.		
4. The Hospital Directory is the list of patients with their name and room number.		
5. You should only access PHI when you have a "need to know".		
6. An authorization is required to release PHI for any reason other than treatment, payment and healthcare operations.		
7. The patient's license plate on their car is a form of PHI.		
8. Covered entities include but are not limited to hospitals, physician's practices and insurance companies.		
9. You can release PHI to anyone if it is for TPO.		
10. The last four digits of the account number is the patient's pass code and will be given to them to distribute to their family and friends who they want to share their PHI with.		
11. Verifying a requestor over the phone will require them to provide patient's SS#, DOB and phone number.		
12. It is OK to Fax documents if the first page is blank.		
13. A patient has the right to access their medical record.		
14. A patient has the right to request to change or omit information through their right to amend.		
15. If a patient opts out of the hospital directory, you cannot acknowledge that they are in the hospital or give any other information to family, friends or others who may inquire.		
16. Never agree to a restriction that the patient may request.		
17. Always route any privacy complaints to the FPO.		
18. Accounting of Disclosures (AOD) is a patient's right and disclosures include state mandated reporting.		
19. The Notice of Privacy will be given to each patient.		
20. Purposeful violations of any HIPAA policy, with associated potential for patient harm, will lead to termination of employment.		
21. We can share PHI with Physician's if it is for TPO but you need to verify the requestor first if you do not know them.		
22. A patient may not use an alternate address or phone number when being admitted.		
23. Do not discuss PHI in elevators, hallways, cafeterias and other public places.		
24. HIPAA stands for Health Insurance Portability & Accountability Act		
25. Designated Record set "DRS" does not include billing records		

I acknowledge that I read the "Education Health Care Professionals" presentation and that I completed this exam using only these materials.

Signature _____ Date _____

Print your name _____ Score: _____

Date of birth _____ Last 4 of your social security number _____

Del Sol Education Coordinator Signature _____